



BrahMos Aerospace Private Limited

An India-Russia Joint Venture | A DRDO Establishment (JV)
VPO Dularia, Pilani Loharu Highway, Pilani, Rajasthan – 333031

SUBJECT:

RFQ FOR TECHNO-COMMERCIAL BID AND PRICE BID FOR PROVISION OF TRAINED PERSONNEL FOR FIRE FIGHTING SERVICES COVERAGE AT BAPL, PILANI

1. BrahMos Aerospace, Pilani, hereinafter referred to as **Buyer**, invites sealed Quotations/Tenders from experienced Suppliers (**Strictly GST Registered Only**) for supply of Trained Personnel for Fire Fighting Services Coverage at BAPL Plant at VPO Dularia, Pilani Loharu Highway, Pilani, Rajasthan – 333031.
2. You are hereby invited to submit a Response to this RFQ in accordance with the terms, conditions, scope and specifications detailed herein and in the attached Annexures. Broad criteria for qualification of Bidders are stipulated in the following paragraphs and Annexures. This RFQ is divided into 7 Parts, 8 Forms and 3 Annexures as follows:
 - PART I: General Information & Instructions for the Bidders
 - PART II: Scope of Work
 - PART III: Evaluation Criteria of Bids
 - PART IV: General Terms & Conditions of RFQ
 - PART V: Special Terms & Conditions of RFQ (Forms I to Form VIII)
 - PART VI: Format for Price Bids
 - PART VII: Compliance Statement
3. Vendor Acceptance Criteria as per Annexure-1.
4. Physical Fitness Parameters and Medical Standards as per Annexure-2.
5. The Supplier shall attach Bank Details in Annexure-3 (ECS Mandate Form).
6. The Supplier shall only fill Point No. 11 in the attached Table of Part VI as the Price Bid and enter the percentage (%) charged as Service / Contractor Profit Charges. All other Cost components are pre-filled as per the Latest Minimum Wages notified by the Central Government for Tier-C Cities as per File. No. 1/6(3)/2025-LS-II also latest update on VDA Dated 30/03/2026 w.e.f. 01.04.2026, Ministry of Labour & Employment, GOI.
7. The Bidder shall submit the Quotation in **Two Parts** (i.e. Techno-Commercial Bid & Price Bid in two separate sealed envelopes) to the **Plant Head (BrahMos Pilani) with kind attention to Rahul Aggarwal, Systems Manager**, BrahMos Aerospace Private Limited, VPO Dularia, Pilani Loharu Highway, Pilani, Rajasthan – 333031, duly superscribing the envelope with "Techno-Commercial Bid" / "Price Bid" for Provision of Trained Personnel for Fire Fighting Services Coverage – **RFQ No: RFQ/BAPL/BWIC/009/2026-27 on or before 30th May 2026, 1500 Hrs** by Speed Post / Hand Delivery only. **E-mail quotes shall not be entertained and will be summarily rejected.**
8. The receipt of this RFQ may please be acknowledged in writing within 7 (Seven) working days from date of receipt.
9. Bidders are requested to note that late submissions, incomplete bids or bids not conforming to the prescribed format shall be summarily rejected without further reference.

Thanking You.



BrahMos Aerospace Private Limited

Abhishek Jain

Abhishek Jain

Additional GM (Plant Head)

BrahMos Aerospace Private Limited, Pilani

PART I-GENERAL INFORMATION & INSTRUCTIONS FOR THE BIDDERS

(The terms & conditions will be amended or additional terms & conditions, if required, will be included in the RFP as decided by the competent authority)

1. PRE-BID CLARIFICATION

(i) Prior to preparation of the Techno-Commercial Bid, clarifications regarding the technical and commercial terms & conditions shall be obtained from **Shri Rahul Aggarwal, Systems Manager, BrahMos Aerospace Private Limited, Pilani; Contact: +91-6300179610; E-mail: rahulaggarwal@brahmos.com** within 10 (Ten) working days from the date of issuance of this RFQ.

(ii) No clarifications shall be entertained beyond the stipulated period. All queries must be submitted in writing via registered post or official e-mail as mentioned above.

2. SITE VISIT

Bidders are strongly advised to visit (with prior appointment) the BAPL Pilani facility and examine the site, its surroundings, and obtain all information necessary for preparation of the Bid and for entering into contract. The cost of visiting the site shall be at the Bidder's own expense. No extra claim on account of non-familiarity with site conditions shall be entertained during execution of work.

3. APPLICABLE STANDARDS & REGULATORY COMPLIANCE

All Fire Fighting Personnel deployed under this contract shall comply with the following applicable Indian Standards, Statutory Acts, and Industry Regulations:

S.N o.	Standard / Act	Applicability / Requirement
1	IS 2878:2004	Fire Fighting Equipment – CO2 Type Extinguishers; Specification & Testing
2	IS 940:2021	Portable Fire Extinguishers: Dry Powder Type – Specification
3	IS 636:1988	Non-percolating Lay flat Fire Hose; specification for hoses used in fire tenders
4	IS 5290:2004	Landing Valves (Sluice & Pressure Restricting Type) for use in Fire Fighting Systems
5	IS 12349:2014	Portable First Aid Fire Extinguishers of Water Type; Specification
6	IS 15105:2002	Design & Installation of Fixed Automatic Sprinkler Fire Extinguishing Systems; Code of Practice
7	IS 2871:2013	Branch Pipes, Nozzles and Nozzle Spanner for Fire Fighting Purposes; Specification
8	IS 1648:1991	Code of Practice for Fire Safety of Buildings (General) – Fire Exit & Emergency Procedures
9	NBC 2016 (Part 4)	National Building Code – Part 4: Fire & Life Safety; Fire Prevention, Life Safety & Structural
10	TAC (Tariff Advisory Committee) Standards	Compliance with TAC guidelines for industrial fire protection applicable to defence establishments
11	Factories Act, 1948 (Sec. 38)	Firefighting appliances, means of escape, and fire drills as mandated for factories/industrial premises
12	The Petroleum Act, 1934 & Rules	Where applicable, for storage and handling of flammable materials within BAPL premises
13	NFPA 10 (Reference)	Standard for Portable Fire Extinguishers – for reference and supplementary compliance where IS standards are silent
14	NFPA 1 (Reference)	Fire Code – comprehensive reference for fire prevention practices at industrial facilities



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15	Contract Labour (Regulation & Abolition) Act, 1970	Agency must hold a valid Contractor Registration Certificate under CLRA and maintain statutory registers
16	Minimum Wages Act, 1948 & Rules	Payment of wages not less than Central Govt. notified minimum wages for Area C (Tier-C) as applicable
17	EPF & MP Act, 1952	Contribution to EPFO at prescribed rates; UAN activation for all deployed personnel is mandatory
18	ESI Act, 1948	ESI coverage at applicable rates; ESIC registration of all personnel is mandatory

4. NON-DISCLOSURE & CONFIDENTIALITY

The Bidding documents, including this RFQ and all attached documents provided by the Buyer, are and shall remain the property of the Buyer. These are transmitted to the Bidders solely for the purpose of preparation and submission of a proposal. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation of their proposal. No party shall disclose any information to any third party without the prior written consent of the Buyer. This clause shall apply to sub-contractors, consultants, advisors, and employees engaged by a party with equal force.

5. UNDERTAKING BY BIDDERS

The Bidder shall submit an undertaking that they are currently not banned / debarred / suspended / blacklisted from doing business dealings with the Government of India / any other Government organisation / Defence establishment, and that there is no investigation pending by the Ministry of Defence (MoD) against them.

6. CLARIFICATION REGARDING CONTENTS OF THE BIDS:

During evaluation and comparison of Bids, the Buyer may, at its discretion, ask the Bidder for clarification of his Bids. The request for clarification will be given in writing and no change in prices or substance of the Bids will be sought, offered or permitted. No post-Bid clarification on the initiative of the Bidder will be entertained.

7. CONDITIONS UNDER WHICH THIS RFQ IS ISSUED:

This RFQ is being issued with no financial commitment. The Buyer reserves the right to withdraw the RFQ and change or vary any part thereof or foreclose the procurement case at any stage. The Buyer also reserves the right to disqualify the Bidder, should it be so necessary at any stage.

8. VALIDITY OF BIDS

The Bids should remain valid till 180 Days from the last date of submission of the Bids, and may further be extended if the tenderer is ready to extend the same on the same rates mentioned in his bid.



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PART II- SCOPE OF WORK FOR PROVISION OF TRAINED PERSONNEL FOR FIRE FIGHTING SERVICES COVERAGE AT BAPL, PILANI

SCOPE OF WORK

1. Scope of Work

Provision of trained Fire Supervisor (FS), Fire Men (FM) and Fire Engine Drivers (FED) for providing round the clock (24x7) fire service coverage at BAPL, Pilani on all Working Days / Saturdays / Sundays / Holidays to ensure overall Fire Fighting Cover to the Complex, including but not limited to the following:

- (a) Manning the fire station and maintaining all available equipment in operational state round the clock.
- (b) Regular upkeep of all firefighting equipment, fire tender, and fire hydrants provided by the Company, keeping them operational at all times.
- (c) Routine operation and road run of the fire tender regularly.
- (d) Providing fire cover at all buildings, storage areas including open spaces within the company premises including Guest Houses / transit facility as directed by Company management.
- (e) Daily check of fire vehicle including cleaning, oil and fuel check, coolant level, tyre pressure checks etc. for road worthiness; maintaining the log book.
- (f) Attending all fire calls and keeping management informed of any fire incident promptly.
- (g) Carrying out regular fire drills, operating the fire pump and other essential equipment required during firefighting.
- (h) Ensuring implementation of proper fire safety measures as per IS 1648:1991 and NBC 2016 (Part 4).
- (i) Deputing qualified replacement manpower (equivalent grade) in case of leave / any absence.
- (j) Police verification is mandatory before deploying staff on site. Character and antecedent verification reports must be submitted to BAPL before deployment.
- (k) Only medically fit firemen are to be deployed, having obtained medical fitness certificate from a registered medical practitioner. Medical certificates must not be more than one year old at any given point of deployment.
- (l) Maintenance of fire extinguishers available at site; regular check for pressure and refilling / repainting. Consumables required will be provided by BAPL.
- (m) Wet Riser Systems / Hydrant mains shall be tested once a fortnight for satisfactory operation and results recorded as per IS 5290:2004.
- (n) All Hose Boxes / Hose Stations shall be inspected externally once a week to ensure installed equipment is intact. Fire Protection Hoses shall not be utilised for any other purpose; compliance with IS 636:1988.
- (o) Maintenance of all Fire Fighting Equipment, Fire Tenders and Static Tanks.
- (p) Providing Fire cover at Test Beds / Test Facilities as and when required.
- (q) Attending all fire calls promptly.
- (r) Providing fire cover to all buildings and storage areas at site.
- (s) Possessing essential technical skills and conducting regular training and practice fire drills.
- (t) Executing the specified work in three shifts (24 hours x 7 days per week).
- (u) Receiving orders / directions from the Plant Head / authorised representative / Contract Manager for day-to-day performance of job and ensuring implementation of proper Fire Safety Measures.
- (v) In addition to the specified jobs, the Plant Head / Management can assign any other tasks related to the job / organisation, which shall be executed by the Contractor.

2. Personnel Deployment

The Fire Service Agency is required to provide 18 (Eighteen) Fire Fighting Personnel in different grades as mentioned below:

S.No.	Category	Strength	Grade Classification
(a)	Fire Supervisors	04 Nos.	Highly Skilled Category
(b)	Fire Engine Drivers	04 Nos.	Highly Skilled Category
(c)	Fire Men	10 Nos.	Skilled Category
	TOTAL	18 Nos.	

3. Terms and Conditions

1. The contract shall be valid for 1 (one) year from the date of award. The Contractor shall quote the Price Bid for one year.
2. The Fire Supervisors, Fire Engine Drivers, and Fire Men shall be capable of operating fire tender vehicles of water and foam types and carrying out fire tender vehicle pump drills, ladder drills, knowledge in hydrant system operation, fire rescue jobs, portable fire pump operation, and maintenance of firefighting equipment as per NFPA 10 and relevant IS Codes. The vendor shall cater for training of all firefighting personnel on mock firefighting once every three months.
3. The Contractor must pay their employees not less than the Latest Minimum Wages recommended by the Central Government as per File No. 1/6(3)/2025-LS-II dated 28.03.2025, Government of India, Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C), New Delhi, applicable for Area C (Tier-C) cities for Fire Supervisors and Fire Engine Drivers (Highly Skilled Category) and Fire Men (Skilled Category) only.
4. The Vendor Agency shall also be responsible for providing statutory contributions as recommended under applicable Acts as given below:
 - i. Employees Provident Fund (EPF) as applicable under the EPF & MP Act, 1952.
 - ii. ESI Contribution & Health Insurance as per the Breakup and ESI Act, 1948.
5. A maximum of 10% of the order value shall be levied as penalty in addition to non-payment for the period of unsatisfactory service.
6. The preferred age for Fire Men and Fire Engine Drivers is 21 years to 35 years. The preferred age for Fire Supervisors is 30 years to 40 years.
7. The personnel to be employed shall have the Minimum Qualifications as detailed in Clauses 7(a), 7(b), and 7(c) below.

7(a). Minimum Qualifications – Fire Supervisor (Highly Skilled) – 04 Nos.

- The candidates should be 10+2 Standard pass from a recognised Board.
- Should have relevant experience in industrial Fire Services / City Fire Services / Public Sector Units / Armed Forces.
- Must be able to perform Fire Station drills and duties and maintain discipline.
- Individual entrusted with supervisory duties must be capable of organising and commanding a Fire Brigade unit and maintaining it at the highest level of operational efficiency.
- The candidate must have passed a course in Fire Fighting (12 weeks duration) conducted by CFEES (or) Diploma in Fire & Safety Engineering (6 months / 1-year duration).
- Must be physically fit and capable of performing strenuous duties and pass the physical standards and endurance test as per Physical Fitness Parameters at Annexure-2.

7(b). Minimum Qualifications – Fire Engine Drivers (Highly Skilled) – 04 Nos.

- The candidates should be 10th Standard pass with relevant experience as Fire Engine Driver.
- Must hold a valid Heavy Vehicle Driving Licence (HMV/HGMV).
- Should know the operation of Fire Tender Vehicle pump and Fire Fighting Knowledge.
- Should be well conversant with the maintenance of Fire Tender Vehicle. Must be physically fit and capable of performing strenuous duties and pass the physical standards and endurance test as per Physical Fitness Parameters at Annexure-2.
- Should be well conversant with different Fire Fighting drills including Truck Fire Fighting (Fire Tender) / Trailer Fire Pump, Ladder Drills and Hydrant system operation; fire rescue jobs; and should be able to carry out the task allotted to any member during an emergency situation.

7(c). Minimum Qualifications – Fire Men (Skilled) – 10 Nos.

- The candidates should be 10+2 Standard pass preferably with relevant experience in Firefighting.
- The candidate must have passed a course in Fire Fighting (12 weeks duration) conducted by CFEES (or) Diploma in Fire & Safety Engineering (6 months / 1-year duration) from any recognised Institute of State / Central Government.
- Should be well conversant with use, maintenance and operation of all types of Fire Extinguishers / Minor Fire Fighting Equipment and major Fire Fighting Equipment including Fire Tender Vehicle / Trailer Fire Pump, Portable Fire Pump etc., in compliance with IS 2878:2004 and IS 940:2021.

- Must have knowledge of elementary principles of Fire Fighting and methods and techniques employed in firefighting different types of fires – Class A, B, C and D Fires.
- Must be familiar with different Fire Fighting drills from Fire Tender / Trailer Fire Pump, Ladder Drills, Hydrant system operation, fire rescue jobs; and should be able to carry out tasks allotted to any member during emergency situations.
- Must be physically fit and capable of performing strenuous duties and pass the physical standards and endurance test as per Physical Fitness Parameters at Annexure-2.

7(d). Desirables (all categories)

- Ex-Serviceman for all categories within the specified age limit.
 - NCC / Civil Defence course certificate for all categories.
 - Valid driving Licence for Fire Men & Fire Supervisor.
 - First-Aid Course certificate for all categories.
8. No Fire Fighting Personnel are allowed to perform duty in an intoxicated condition. Violation shall lead to immediate termination and penal action under the contract.
 9. The Agency shall not allow or permit their employees to participate in any trade union activities or agitation within the premises of the establishment.
 10. The Agency should provide Uniform (2 Pairs) & Safety Shoes for Fire Fighting Personnel of BrahMos Aerospace Pilani. Uniform & Shoes should be provided to all personnel within 2 months of commencement of work and the amount is to be claimed through the office as per Breakup.
 11. The Agency will take responsibility to change Fire Fighting Personnel on demand by the Plant Head within 48 hours if the allotted personnel commit acts including: (a) Sleeping while on duty; (b) Negligent performance of duty; (c) Disobedience; (d) Dishonesty; (e) Indulging in illegal activities which may jeopardize the interest of the establishment; (f) Consumption of alcohol and any other toxicants.
 12. Essential documents (ID proof, Police Verification, Medical Fitness Certificate, Educational & Training Certificates, Driving Licence as applicable) shall be submitted to the BAPL Pilani representative before personnel are detailed at BrahMos Aerospace, Pilani.

4. Fire Safety Plan

1. The Agency shall be responsible for drawing up a Fire Safety Plan for the buildings at BAPL Pilani in consultation and coordination with the Plant Management.
2. The Fire Safety Plan shall include printing and displaying of Fire Safety Instructions to Staff. The plan shall specify actions to be taken by different categories of staff in cases of fire, in accordance with IS 1648:1991.
3. The Fire Supervisor / Fireman shall impart periodic training to BAPL Staff on Fire Safety Awareness.

5. Records & Log Books

Systematic records shall be maintained in connection with inspection, testing, and maintenance of Fire Fighting and Alarm Appliances:

1. Log Book of Fire Alarm System: Inspection Notes, Replacements, Modifications, Abnormal Behaviour, and Corrective Measures taken.
2. Log Book of Wet Riser System: Inspection Notes of Pump, Wet Riser and Static Water Tanks; Trial Run results; Deficiencies and Replacements as per IS 15105:2002.
3. Log Book of Fire Extinguishers: Serial No., Type, Location, Date of Purchase, Tests, Inspections, Repairs, and Recharging as per IS 2878:2004 / IS 940:2021.
4. A copy of the Fire Safety Plan incorporating details of Fire Safety Organisation, Alarms, Fire Extinguishers, Floor Plans etc. shall always be available with the Fire Fighting Supervisor and in the Plant Control Room.
5. Fire Drill records – date, participants, observations, and corrective actions.

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6. Surveillance

The Fire Supervisor shall inspect all buildings once every day to check housekeeping and cleanliness. The Fire Men shall also check obstructions on escape routes and the condition of Fire Safety Appliances. The premises shall be inspected by the Fire Supervisor to ensure there is no collection of waste paper or other inflammable material likely to cause fire.

7. Training & Drill

The Fire Fighting personnel shall be regularly trained fortnightly in consultation with BAPL Plant Management, along with demonstration of use of equipment. Training shall cover: operation of fire hose, hydrant, valves, different types of fire extinguishers, their filling and operation, etc. Compliance shall be documented and records submitted to BAPL Pilani.

8. Supervision and Inspection

The Fire Supervisor shall report to the nominated officer / security officer of the Company daily regarding work done / work to be done and shall take instructions for proper execution of work. An attendance register shall be maintained by the Contractor in respect of all deployed personnel and shall be made available to BAPL management on demand.

PART III- EVALUATION CRITERIA OF BIDS

1. The Bidder is required to submit detailed Techno-Commercial Bid containing all Terms & Conditions as enumerated at Part II, Part III, Part IV, Part V, Part VI and Part VII of this RFQ and give confirmation of their acceptance of all Terms & Conditions which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e., Seller in the Contract) as selected by the Buyer. The deviations, if any, may be clearly indicated in the Techno-Commercial Bid along with the Compliance Statement in the format enclosed at Part-VII. Failure to do so may result in rejection of Bid submitted by the Bidder.
2. Only those Bids will be evaluated, which are found to be fulfilling all the eligibility and qualifying requirements of the RFQ, both technically and commercially. The bidder, whose price is arrived as lowest as per Evaluation criteria given in this Appendix, will be declared as L-1 bidder by Buyer.
3. The Techno-Commercial Bid forwarded by the Bidders will be evaluated by a Techno-Commercial Evaluation Committee (TCEC) to confirm that the proposal being offered meets the requirement. The TCEC will examine the extent of variations/differences, if any, in the technical characteristics of the items offered by Bidder. The Bidder, if required, may also be called for the TCEC meeting for clarification on the Techno-Commercial Bid submitted by them.
4. The bidders qualifying the initial criteria as set out will be evaluated for following criteria on the basis of details furnished by them.

(a)	Financial strength (Form "I" & "II")
(b)	Experience in similar nature of work during last three/four years (Form "III")
(c)	Performance on works (Form "IV")
(d)	Personnel Establishment and man power (Form "V" & "VI")
(e)	Plant & Equipment (Form "VII")
(f)	Submission of proper documentation of firm as per technical bid requirement.
(g)	Declaration by Bidder (Form "VIII")

5. Vendors should have experience of providing similar services to at least 2 (two) organisations to qualify for shortlisting. BAPL, however, reserves the right to restrict the list of such qualified vendors to any number deemed suitable by it. Even though any bidder may satisfy the above requirements, he would be liable to disqualification if he has:
 - (a) Made misleading or false representation or deliberately suppressed the information in the forms, statements & enclosures required in the eligibility criteria document.
 - (b) Record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses etc. shall be liable for disqualification.
 - (c) Form "I to VIII" is attached with this RFQ. If any of the forms is not submitted along with the techno commercial bid, the Vendor will be deemed disqualified in techno commercial evaluation.
 - (d) PAN, IT Clearance certificate, Provident Fund Registration No., GST Registration No., etc. must be attached. In the absence of the said documents, bidder/tenderer may not be awarded the work tendered for in the light of Central Govt. directives/instructions.

6. Evaluation of Price Bid:

- (a) The Price Bids of only those Bidders will be opened and evaluated, whose technical bids have been cleared by TCEC. The unopened Price Bids of unqualified bidders will be returned back to the Bidders by the Buyer on request by the Bidders. The Price Bids will be evaluated on the basis of complete scope and not individual line-item wise basis.
- (b) The Price Bid must strictly adhere to the format attached at PART VI of this RFQ. Any deviation will not be entertained and will be straightforwardly rejected.
- (c) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
- (d) If there is a discrepancy between words and figures, the amount mentioned in words shall prevail.

7. **Procedure for Cost Comparison:** The basis for comparison of cost in different situations would be as follows:
- (a) The financial bids of the qualified bidders will be compared on the basis of price quoted in the price bid format of the RFP/Bid document.
 - (b) If the competition is only among Indian bidders, the financial comparison should be considered on the basis of FOR destination prices excluding statutory levies, taxes and duties payable on final product.



PART IV- GENERAL TERMS AND CONDITIONS OF THE RFQ

1. General Conditions:

- i. The work should be carried out in the manner complying in all respects with the requirements of relevant bye-laws of the local body under the jurisdiction of which the work is to be executed or as directed by the In-charge & nothing extra shall be paid on this account.
- ii. The vendor shall comply with proper & legal orders & direction of the local or public authority or municipality and abide by their rules & regulations & pay all fees & charges which may be liable.
- iii. The vendor shall give due notice to municipality, police and/or other authorities that may be required under the law/rules under force & obtain all requisites licenses for temporary obstructions/enclosures and pay all charges which may be leviable on account of his execution of the work under the agreement. Nothing extra shall be paid on this account.
- iv. No assistance of any kind including foreign exchange shall be made available by the company for the purchase of equipment/items of any kind required to be carried out in execution of work. Payment will be made in Indian currency only.
- v. The vendor shall execute his work in such a manner that no damage is made to the existing structure, if any damage occurred it shall be made good by the vendor.
- vi. The vendor shall conduct his work so as not to interfere with or hinder the progress or completion of the work being performed by other vendor(s) or by the Office.
- vii. Vendor shall as far as possibly arrange his work and shall place & dispose of the material being used or removed so as not to interfere with the operations of other vendors, or he shall arrange his work with that of the others in an acceptable & co-ordinate manner & shall perform it in proper sequence to the complete satisfaction of Office charge.
- viii. Contractor shall be responsible for usage of any material during execution of the Fire Fighting services against pilferage and breakage during the period of execution.
- ix. Quality of services is very important at BAPL PILANI. The contractor shall ensure quality work in planned and time bound manner. Any sub-standard material/work beyond set out tolerance limits shall be summarily rejected by BAPL Pilani.
- x. BAPL Pilani shall not be responsible for any loss of material by the vendor at site.
- xi. After execution of work vendor shall store the Material & equipment in proper organized manner so as not to give any ill appearance to the BAPL premises.

2. Special Conditions:

- a. The tenderer shall study carefully the terms & conditions and work requirements presented in the tender documents to fully appreciate the scope of work before quoting his rates.
- b. The Vendor should provide satisfactory evidence acceptable to the BAPL PILANI to show that
 - i. He is a reputed firm / vendor who regularly under takes the similar class of works to the subject tender and has adequate technical knowledge and experience.
 - ii. He has an established proper supervisory control organization to ensure that there is adequate control at all stages of execution of the contract.
- c. BAPL PILANI is a sensitive defence organisation. The successful tenderer has to follow certain security and safety rules in his day-to-day work.
- d. The vendor shall work in close coordination with officials working in various departments, including staff etc. and modify working area if required as per user's convenience. No complaints whatsoever on this account shall be entertained.
- e. The information & site data mentioned in the tender documents are being furnished for general

information & guidance only. The Office In- charge in no case shall be held responsible for the accuracy thereof or any interpretations or conclusion drawn there from. Contractor is expected to survey the site physically and access the site area and condition. The contractor shall verify such data to his entire satisfaction before quoting the rates.

- f. The contractor shall appoint & depute if required, exclusively for this work one Supervisor & one manager with mobile phone who shall coordinate with the concerned authorities as & when needed.
- g. The tenderer should provide sufficient number of staff required for completion of the required scope of work. The staff in uniforms as approved by Office in- charge only shall be allowed for duty. The workers shall be supplied with sufficient sets of uniforms by the vendor so that they wear them at all time and keep them clean. The uniform provided to the workers should be different and distinguish from other categories of the BAPL staff with name plate & badges.
- h. The vendor shall take at his own cost, if required, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the afore mentioned services to be rendered to BAPL PILANI and shall comply with all relevant labour laws as applicable to the area as existing or as may be mentioned during the contract period and shall indemnify BAPL PILANI against all acts of omissions, fault, breaches and or any claim or demand, loss injury and expenses to which BAPL PILANI may be party or involved as a result of the vendor's failure to comply and of the obligation under the relevant act law which the vendor is to follow.
- i. The agency shall have to maintain the various registers for deployment of staff, working hours, etc. which has to be duly signed by the contractor and the officer-in charge. On demand, the agency/contractor shall have to produce before the Inspecting Authority of the BAPL Pilani for official purpose.
- j. For any stolen, missing or defective items related to Civil, Electrical or A/C, machinery, equipment's, computers etc. persons in charge of outsourced facility of respective area shall lodge complaint with the concerned Engineering staff/section informing about the lapse. Otherwise, the responsibility lies with the outsourcing agency.

3. Additional conditions:

- a. Vendor/service provider shall get medical examination of the staff deployed to ensure that they are free from any contagious diseases and/or are fit for discharge of duties or are assigned to him/her. Medical certificate every six months shall be provided from the date of start of work.
- b. Service provider to ensure opening of bank accounts of every staff member under his services. Shall make regular salary disbursement to the staff deployed in the BAPL premises, every month through ECS/Online mode in the account opened in a nationalised bank The bank statement indicating disbursement of salaries should be submitted to BAPL along with the invoice for release of payment.
- c. **General Security restriction are given as under:**
 - i. Labour huts/stay of workmen will not be allowed at site.
 - ii. After verification of antecedents, badges will be issued to them by the vendor under the seal of the Office In- charge or his representative. The cost of badges would be borne by the vendor.
 - iii. As and when there will be security requirements certain additional restriction can be imposed as per the requirement of the situation.
 - iv. The vendor shall be responsible for behaviour and conduct of personnel deployed at the site. No employee with doubtful integrity of having bad record shall be engaged by the vendor.
 - v. No payment shall be made for any damage caused by rain snowfall, flood or any other natural calamity, whatsoever during the execution of the work. The vendor shall be fully responsible for any damage to the Govt. Property and work for which the payment has been advanced to him under the contract and he shall make good the same at his risk and cost.
 - vi. The tenderer shall visit the site & examine the availability of space in detail for execution of the work and deployment of manpower. For the meetings, activities taking place in the campus, the vendor has to ensure that the above programs/ activities are not hindered in any manner while executing the work.

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- vii. The tender being a composite tender, will be evaluated on the basis of total cost for all the Services/Heads mentioned scope of works and L1 will be decided on the basis of lowest rate of total cost.
- viii. Price bid must be inclusive of all salaries as per minimum wages, bonuses, ESI, PF, Labour Cess etc.,
- ix. Minimum number of manpower to be deployed by Contractor on each day for provision of services as per scope of work to be assessed by contractor by personal visit to site if required. Deployment of manpower will be as per direction of the user department. In case the Contractor fails to provide the services to the satisfaction of the department with the minimum number of manpower mentioned above, he will have to increase the manpower as per direction of the department and nothing extra will be paid on this account.



Pilani

PART-V: STANDARD TERMS & CONDITIONS OF RFP

1. Performance Guarantee Bond:

- i) The successful bidder shall have to submit a 5% of the total value of work as Performance Bank Guarantee (PBG) from Indian Nationalized banks/select private sector banks (HDFC Bank, ICICI Bank, Axis Bank, Kotak Mahindra Bank, etc.) within 15 days from the date of issue of Award of Contract. Extension of time for submission of PBG beyond 15 days' band up to 30 days from the date of issue of Purchase Order (PO) may be given by the competent authority to sign the contract agreement however a penal interest of 15% per annum shall be charged for the delay beyond 15 days. i.e., 16th day after the date of issue of PO. In case of the contract fails to submit the requisite PBG even after 30 days from the date of issue of PO the contract shall be terminated and other dues if any payable against the contract. The failed vendor shall be debarred from participating in re-tender (if any) for that work/item. Performance Guarantee Bond is mandatory. Security deposit in the form of Fixed Deposit Receipts (FDR) must be in the name of "BrahMos Aerospace Pvt. Ltd.". The PBG/ FDR/ TDR shall be submitted directly to M/s BrahMos Aerospace, Pilani.
- ii) Successful bidder/firm should submit performance guarantee as prescribed in favor of "BAPL Pilani" payable at Pilani and to be received by BAPL Pilani office before the date of commencement of services or 15 days from the date of acceptance of the work order, whichever is earlier. The performance guarantee bond to be furnished in the form of Bank Guarantee as per given Proforma of the tender documents.
- iii) Validity of the performance guarantee bond shall be for a period of 90 days beyond the entire contract period from the date of issue of Work Order. The Security deposit will be released 3 months after the satisfactory completion of the work/services and handing over of all Assets / equipment which were handed over to the maintaining agency on awarding of the contract.
- iv) Service level Agreement: A successful bidder is required to enter into Service level agreement.

2. Terms of Payments:

Monthly bills are submitted on triplicate copies and shall attached EPF & ESI deposit slip and challan & GST as per applicability & monthly wages (as per central law) Bank statement (RTGS). Printout of the banking transaction is to be submitted to BAPL Pilani along with monthly wage bill. The rates shall be firm and fixed and shall not be subject to any change on any condition of whatsoever nature, and shall hold well till completion of supply of the services. The payment of bills and other claims arising out of the contract will be made by Account Payee Cheque drawn in the name of the vendor or through E.C.S. It may be noted that under the provision of the Indian Income Tax Act, the BAPL Pilani is required to deduct Tax with surcharge at source at prevailing rates from the gross amount of each bill submitted.

The bidder/vendor will ensure the he/she pays minimum wages (as per Central Wages Act) including overtime pay, payment of bonus as applicable (as per Minimum Wages Act and as per Govt. of India notification from time to time) to all his/her employees at all times along with statutory obligations like EPF, ESI etc. as mentioned in the tender document. A Bank Statement with regards to the payment made to staff engaged in work has to be furnished by the vendor along with bill submitted. Attendance details duly certified by BrahMos Aerospace, Pilani nominated officials shall also be attached with the bills. Payment of EPF & ESI (Employer's Share only)

(i) Both Employees and employer's share of EPF and ESI in respect of the workers employed by the vendor for the Fire Fighting at BrahMos Aerospace, Pilani will be deposited by the vendor to the concerned statutory authorities as per the applicable rate and periodicity from time to time.

(ii) Non-payment of EPF, ESI and Bonus will amount to statutory violation besides violation of laid down/agreed conditions as per work order/agreement. M/s BrahMos Aerospace, Pilani reserves the right to cancel the work order without any notice in such an event and also blacklist the firm for default, as the case may be.

(iii) The EPF and ESI (Employers share only) payments made by the vendor for the workers employed by him for the Fire Fighting services of BrahMos Aerospace, Pilani will be reimbursed upon submission of a separate supplementary bill every month during the tenure of the contract, along with all connected documents viz. payment receipts issued by concerned statutory authorities, employees-wise details of the statutory payments made with suitable notes where ever required in an approved formats. The payment challan in originals shall contain the Job Work order / Contract No duly endorsed before making payment to the concerned statutory authorities. The supplementary bill along with above mentioned documents may be submitted to the concerned department of BrahMos Aerospace, Pilani.



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(iv) Submission of Certificate of Compliance with statutory requirements by Service Provider with every Invoice will be mandatory.

3. Penalties

- i) If the quality of work is found un-satisfactory or any such complaint in this regard is registered either by officer or the staff, a penalty of Rs. 1,000/- day for inside area of work place will be charged to the vendor per instance per day.
- ii) (ii) It is mandatory that the supervisor should be present on daily basis. If the same is found to be absent, an alternative arrangement needs to be done within 2 hours, failing which a penalty of Rs. 1,000/- per instance will be charged.
- iii) If during inspection, the workers are not found in uniform, a penalty of Rs. 500/- per employee will be charged per instance per day.
- iv) If the vendor fails to maintain/repair/replace the faulty item under his scope of work within the specified period in agreement, the penalty shall be imposed @ Rs. 1,000/- per day/device and the device/system may be repaired/replaced at vendor's risk & cost at the direction of BAPL.
- v) Any absentees/shortage in manpower or inferior Services will be liable for deduction in the payables due for the agency on pro-rata or as decided by this management.

4. Corrupt or Fraudulent Practices

The BAPL, Pilani requisite the vendors under this tender to observe the highest standards of ethics during the procurement and execution of such Contracts, in pursuance of this policy, the BAPL, Pilani defines for the purposes of this provision, the terms set forth as follows:

(i) 'Corrupt practice' means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution, and

(ii) 'Fraudulent practice' means a misrepresentation of facts in order to influence a procurement process or execution of a contract to the detriment of the BAPL Pilani, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the BAPL Pilani of the benefits of the free and open competition.

The BAPL Pilani will reject a proposal for award if it determines that the vendor has engaged in corrupt or fraudulent practices in competing for the contract in question. The BAPL Pilani will hold the vendor ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices in competing for, or in execution the vendor.

5. Disputes, Arbitration & Force Majeure clause

- (a) The BAPL Pilani and the vendor shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If a dispute of any kind whatsoever that cannot be resolved the same shall be referred to the sole arbitration of the Executive Director, BAPL, it is also a term of this contract that no person other than a person appointed by the Executive Director, BAPL as foresaid should act as an Arbitrator. As aforesaid the provisions of the Arbitration and conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.
- (b) Should any Force Majeure circumstances arise, each of the contracting party shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party within 15 (fifteen) days of its occurrence informs in a written form the other party. Force Majeure shall mean fires, floods, natural disasters, pandemic or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of, the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under the SLA.



6. Mode of Serving Notice

Communications between parties which are referred to in the Contract are effective only when in writing. A notice shall be effective only when it is delivered (in terms of Indian Contract Act.) subject to as otherwise provide in this contract all notices to be issued on behalf of the BAPL Pilani and all other actions to be taken on its behalf may be given or taken by the Competent Authority. If sent by registered post to the last known place or abode or business of the vendor, it shall be deemed to have been served on the date when in the ordinary course of post these would have been served on or delivered to it.

7. Manner of Opening of Tender

The Tender received before the time and date specified in the Tender Notice will be opened as per the specified program in the office as mentioned in the Tender Notice (If Possible). The tenders will be opened in the presence of Tenderers or their authorized representatives who choose to remain present. BAPL will have right to open the bids under the chairmanship of competent authority of BAPL without involving the any bidders if decided by Competent authority of BAPL.

8. Process to be Confidential

Information relating to the examination, clarification, evaluation and comparison of Tenders and the award of a Contract shall not be disclosed to Tenderers or any other person not officially concerned with such process.

Preliminary Scrutiny

(i) The BAPL, Pilani will scrutinize the Tender to determine whether they are complete, whether any errors have been made, whether required technical documentation have been furnished, whether the documents have been properly signed, and whether the Tenders are generally in order. The BAPL PILANI will also determine the substantial responsiveness of the Tender. For purpose of these clauses, a substantially responsive Tender is one that confirms to all the terms and conditions of the Tender Documents without material deviations. The BAPL Pilani's determination of a Tender's responsiveness is to be based on the contents of the Tender itself without recourse to extrinsic evidence.

(ii) A Tender determined as not substantially responsive will be rejected by the BAPL Pilani and may not subsequently be made responsive by the Tenderer by correction of the non-conformity. The BAPL, PILANI may waive any minor infirmity or irregularity in a Tender which does not constitute a material deviation. This shall be binding on all Tenderers and the BAPL PILANI reserves the right of such waivers.

9. Clarification of Offers

To assist in the scrutiny, evaluation and comparison of Tenders, the BAPL PILANI may, at its discretion, ask some or all Tenderer for technical clarification of their Tender. The request for such clarifications and the response shall be in writing. To speed up the Tender process, the BAPL PILANI, at its discretion, may ask for any technical clarification to be submitted by means of facsimile by the Tenderer. In such cases, original copy of the document describing the technical clarifications must be sent to the BAPL PILANI by means of courier/in person/ if required BAPL PILANI officials may visit the location for which completion certificate enclosed by firm for fulfilling the requisite criteria to cross check.

10. Licenses

Wherever relevant, before commencing the Work/Service the successful Tenderer shall be required to produce to the satisfaction, of the BAPL, PILANI a valid Contract Labour License (if employing labour) issued in its favour under the provision of the Contract Labour (Regulation and Abolition), Act 1970. On failure to do so, the acceptance of the Tender is liable to be withdrawn and also the Earnest Money is liable to be forfeited. The firm must also possess licenses under the suitable legislation to be able to provide Fire Fighting services for the company.

11. Rights of BAPL PILANI

(i) The BAPL PILANI reserves the right to suitably increase/ reduce the scope of work put to this Tender. In case item rate contract, the BAPL PILANI does not in any way guarantee the quantity for which an order may be placed and the Tender quantity may only be treated as indicative.

(ii) In case of any ambiguity in the interpretation of any of the clauses in Tender Document or the Contract Document, interpretation of the Clauses by the BAPL PILANI shall be final and bindings on all Parties.

Signature

12. Contract Period

(i) The duration of the contract shall be for a period of One (01) year which may be extended for another one year or curtailed at the discretion of the Competent Authority of BAPL, Pilani.

However, BAPL Pilani reserves right to terminate this contract without assigning any reason thereof at any time after giving one-month notice to the selected service providing Company/ Firm / Agency. However, the agency will have no option to withdraw from the contract on his own during the initial contract period of one year.

(ii) The period of work order may be extended further if thought fit by BrahMos Aerospace, Pilani Management. In case the validity of security deposit required to be extended for such reason, the vendor shall make suitable arrangement to make such extension.

13. Review & Termination:

BAPL Pilani has the absolute right to terminate the contract at any time by giving one-month notice in writing without assigning any reason whatsoever and BAPL shall not be responsible for any loss, damage etc. suffered by the firm/agency/company as a result of such termination of contract.

14. Commencement of Services

(i) Area of Operation will be BAPL PILANI site as per scope of works.

(ii) The tenderers are expected to cover all the inventories/assets/services as per scope of work outlined earlier.

15. Hygiene Standards for the Staff

(i) The employees should be in proper uniform at the time of work. (Defined Uniform in general including safety shoes). The bidder needs to submit photographs of uniform and general accessories

(ii) They should be presentable in appearance i.e., well cut and groomed hair, properly combed, shaved etc.

(iii) Vendor/service provider shall get medical examination of the staff deployed to ensure that they are free from any contagious diseases and/or are fit for discharge of duties as are assigned to him/her. Medical certificate every six months shall be provided starting from the date of start of work.

(iv) The personnel deployed under this contract by the Bidder must not be found with alcohol abuse at the premises. Any incident such as drunkard state of the Employees/ caught possessing alcohol in the premises, suitable action will be initiated as deemed fit by the Buyer.

16. Vendors responsibilities

- i. The personal Bio-data of all persons employed shall be submitted to this office on award of contract along with the complete details of their qualifications, ESI, EPF, Bank Account and other relevant key information. Aadhar Card/ Enrolment No. of Individuals shall also be submitted along with other details, if the same is available.
- ii. The personnel employed shall be competent of operating all the required installations and equipment and must be familiar with all installations and equipment installed at site. And familiar with sequence of operation. Authorized and competent engineer(s)/person(s) from OEM Shall be engaged where ever required or as directed by Engineer-in-Charge.
- iii. The Operator shall provide its staff, a minimum of two sets of uniforms. The employees shall also display a photo identity card on their person clipped to the shirt at all times.
- iv. All liabilities arising out of accident or death while on duty shall be borne by the vendor.
- v. The vendor shall abide by and comply with all the relevant laws and statutory requirements covered under Labour Act. Minimum Wages and (Contract Labour (Regulation & Abolition Act. 1970). EPF etc. with regard to the personnel engaged by him for services/works. It will be the responsibility of the vendor to provide details of manpower deployed by him, in the BAPL office and to the Labour Department.
- vi. The Vendor shall be liable and responsible to provide all the benefits viz. Provident Fund, ESI, Bonus,

Gratuity Leave etc. to the staff engaged by him. As far as EPF is concerned, it shall be the duty of the Vendor to get PF code number allotted by RPFC against which the PF subscription, deducted from the payment of the personnel engaged and equal employer's amount contribution should be deposited with the respective PF authorities within seven days of close of every month. Giving particulars of the employees engaged for the subject works, is required to be submitted to the Department. In any eventuality, if the vendor failed to remit employee/employer's contribution towards PF subscription etc. within the stipulated time, the department is entitled to recover the equal amount from any money due or accrue to the Vendor under this agreement or any other contract and will be deposited with RPFC on behalf of the vendor.

- vii. Documentary proof payment of Bonus shall be produced at the intervals not more than two months.
- viii. Documentary Proof of issue of Uniform and shoes shall be submitted along with the 2nd monthly bill after commencement of work.
- ix. All inventories handing over report shall be enclosed with the final bill on completion of duration of the contract duly stating the remarks on status/condition of equipment/plant. The final bill of the contract shall not be entertained/paid in case of non-compliance of the same.
- x. Any damage/loss caused due to mishandling or misuse of any equipment/item shall be got repaired/replaced by the vendor at his own cost.
- xi. Any transportation required for carrying out the scope of work as per the contract will be arranged by the Bidder at no additional cost to the Buyer.
- xii. Vendor should submit bills in triplicate along with the following documents for making arrangements for the payments on completion of each month.

a)	Vendor's Bill
b)	Summary Sheet
c)	Summary of Income Tax
d)	Summary of Bank Guarantee
e)	Abstract of quantities
f)	Attendance Sheet
g)	Employee - wise EPF & ESI paid vouchers
h)	ECS bank statement
i)	Salary Disbursement statement duly acknowledged by employees on rolls
j)	Copy of prior approval of replacement of spares, if any as applicable
k)	Receipt/ issue vouchers
l)	Satisfactory completion certificate by Engineer-in-Charge/ User as applicable in the prescribed format.

17. Legal Jurisdiction

The agreement shall be deemed to have been concluded in Pilani, Rajasthan and all obligations hereunder shall be deemed to be located at Pilani, Rajasthan and Court within Pilani, Rajasthan will have Jurisdiction to the exclusion of other courts.

18. Important Points to be noted by the Bidder:

- (a) The financial bid shall be exclusive of GST to be paid by the Tenderer for the Work/Service which should be mentioned separately in price bid format. Any claim for extra payment on any such account shall not be entertained.
- (b) No alterations or additions anywhere in the Tender Document are permitted. If any of these are found, the Tender may be summarily rejected.
- (c) In case of a firm, each partner or power of attorney holder shall sign the tender and the signatures shall be attested as witness by a reputed person in the space provided for the purpose. The attested copies of power of attorney of person signing the tender shall be enclosed with The Tender. The power of attorney shall be signed by all partners. In case of Private limited /public limited companies, the power of attorney shall be supported by Board Resolution and appropriate and adequate evidence in support of the same shall be provided.

- (d) The Tenderer shall submit the Tender which satisfies each and every condition laid down in this Tender Document, failing which the Tender will be liable to be rejected. Conditional Tenders will be rejected. An abnormally low bid will be summarily rejected after assessment by the committee of BAPL.
- (e) Shift & Shift Timings: - Will be decided as per BAPL Pilani requirement.

19. Other Commercial terms as a part of the offer

1. **OPTION CLAUSE:** The Buyer reserves the right to place an additional order on the bidder for a quantity up to 50% of the originally contracted quantity of the firefighting equipment and associated item(s) at the same unit rates, terms and conditions as agreed upon the original Purchase Order (PO), within a period of 12 months from the date of placement of the original PO. The seller shall be bound to accept and execute such an option order under identical contractual terms without any revision in price or conditions. This option may be exercised in one or more tranches at the sole discretion of the Buyer.
2. **REPEAT ORDER CLAUSE:** Not applicable but can be explored during TCEC and PNC meeting with vendor for futureproofing.
3. **TOLERANCE CLAUSE:** Not applicable.
4. **INTELLECTUAL PROPERTY RIGHT (IPR):** The rights of Intellectual Property developed under the Contract will be either the property of the Buyer or jointly owned by Buyer and the Bidder. The division of rights of intellectual property will be decided by the Buyer based on the merits of the case. Even where the IPR is jointly held, Buyer will have the marching rights on IPR i.e., the Bidder will have to give technical know-how/ design data for services/documentation or any other methodology developed during the services given to the designated Agency nominated by Buyer. The Bidder will, however, be entitled to license fee/ royalty from the Agency as per agreed terms and conditions. The Bidder will also be entitled to use these intellectual properties for their own purpose, which specifically excludes sale or licensing to any third party.
5. **PURCHASE PREFERENCE CLAUSE:** Purchase preference will be granted as per Public Procurement (Preference to Make in India), Order – 2017 as amended, issued by DPIIT/Ministry of Commerce and Industry.
6. **PERMISSIBLE TIME FRAME FOR SUBMISSION OF INVOICE:** To claim payment (part or full), the Bidder shall submit the bill(s) along with the relevant documents within 5-7 days from the completion of the activity/ supply of manpower on Monthly basis. Final time frame will be established during PNC with the bidder.
7. **EXCHANGE RATE VARIATION CLAUSE:** Not applicable
8. **PRICE BENCHMARKING CLAUSE:** Not applicable
9. **FREE ISSUE MATERIAL:** Not applicable
10. **TERMS OF DELIVERY/ DELIVERY PERIOD:** As per the terms & Conditions of PNC and Final PO.
11. **TRANSPORTATION & TRANSIT INSURANCE:** Not Applicable
12. **PACKING AND MARKING INSTRUCTIONS:** Not Applicable
13. **QUALITY & INSPECTION CLAUSE:** All firefighting personnel deployed by the contractor shall process valid certification from recognised fire service institutes and shall be medically fit as per the provisions of this RFQ. The contractor shall provide each deployed individual with a complete, serviceable and IS/ISO compliant set of PPEs. The Buyer reserves the right to inspect the condition, completeness and validity of all safety equipment and personnel certificates at any time during the contract period. Any deficiency observed shall be rectified by the contractor within 24 hours at no additional cost to the buyer.
14. **WARRANTY:** Not applicable



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15. **PRODUCT SUPPORT:** Not applicable
16. **ANNUAL MAINTENANCE CONTRACT (AMC):** Not applicable
17. **TECHNICAL DOCUMENTATION:** Not applicable
18. **PROGRESS REVIEW COMMITTEE (PRC):** Not applicable
19. **MODIFICATIONS (CHANGE IN SCOPE OF WORK), IF ANY:**
No provision of the Contract shall be changed or modified in any way (including this provision) either in whole or in part except when both the parties are in written agreement for amending the Contract.
20. **RISK AND EXPENSE PURCHASE:** In case Service Provider fails to honour the contractual obligations within the stipulated delivery period and as amended, User may procure the said contracted goods/services through a fresh supply order/contract and the defaulting Bidder has to bear the excess cost incurred, if any.
21. **ACCEPTANCE OF STANDARD TERMS AND CONDITIONS:** The Bidder is required to give confirmation of their acceptance of the Standard Terms and Conditions of the RFQ mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder as selected by the Buyer. Failure to do so may result in rejection of the Bid.
22. **EFFECTIVE DATE OF THE CONTRACT:** Date of placement of order will be considered as the Contract Effective Date. The performance of the Contract shall commence from the Effective Date of the Contract/Supply Order.
23. **LAW:** The Contract shall be considered and made in accordance with the laws of the Republic of India and shall be governed by and interpreted in accordance with the laws of the Republic of India.
24. **PENALTY FOR USE OF UNDUE INFLUENCE:** The Bidder undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contract or forbearing to do or for having done or forbome to do any act in relation to the obtaining or execution of the Contract or any other contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the Contract or any other contract with the Government of India. Any breach of the aforesaid undertaking by the Bidder or anyone employed by him or acting on his behalf (whether with or without the knowledge of the Bidder) or the commission of any offers by the Bidder or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Bidder and recover from the Bidder the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Bidder. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Bidder towards any officer/ employee of the Buyer or to any other person in a position to influence any officer/ employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Bidder to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.
25. **ACCESS TO BOOKS OF ACCOUNTS:** In case it is found to the satisfaction of the Buyer that the Bidder/ Bidder has violated the provisions of use of undue influence and/ or employment of agent to obtain the Contract, the Bidder/ Bidder, on a specific request of the Buyer, shall provide necessary information/ inspection to the relevant financial documents/ information/ Books of Accounts.
26. **AGENTS / AGENCY COMMISSION:** The Bidder confirms and declares to the Buyer that the Bidder has not engaged any individual or firm, whether Indian or foreign whatsoever, to intercede, facilitate or in any way to recommend to the Government of India or any of its functionaries, whether officially or unofficially, to the award of the contract to the Bidder; nor has any amount been paid, promised or intended to be paid to any such individual or firm in respect of any such intercession, facilitation or recommendation. The Bidder agrees that if it is established at any time to the satisfaction of the Buyer that the present declaration is in any way incorrect or if at a later stage it is discovered by the Buyer that the Bidder has engaged any such individual/firm, and paid or intended to pay any amount, gift, reward, fees, commission or consideration to such person, party, firm or institution, whether before or after the signing of this contract, the Bidder will be liable to refund that amount to the Buyer. The Bidder will also be debarred from entering into any contract



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with the Government of India for a minimum period of five years. The Buyer will also have a right to consider cancellation of the Contract either wholly or in part, without any entitlement or compensation to the Bidder who shall in such an event be liable to refund all payments made by the Buyer in terms of the Contract along with interest at the rate of 2% per annum above (i) Prime Lending Rate of State Bank of India for Indian bidders, and (ii) London Inter Bank Offered Rate (LIBOR) for the foreign bidders. The applicable rates on the date of opening of tender shall be considered for this. The Buyer will also have the right to recover any such amount from any contracts in vogue with the Government of India.

27. **WITHHOLDING OF PAYMENT:** In the event of the Bidder's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training, etc. (whichever is applicable) as specified in the Contract, the Buyer may, at his discretion, withhold any payment until the completion of the Contract.
28. **LIQUIDATED DAMAGES:** The Buyer may deduct from the Bidder, as agreed, liquidated damages at the rate of 0.5% per week/part thereof, of value basic cost (excluding taxes and duties on final product) of the delayed stores which the Bidder has failed to deliver within the period agreed for delivery in the contract subject to maximum of 10% of the total order value (excluding taxes and duties on final product). In cases where partial delivery does not help in achieving the objective of the contract, LD shall also be levied on the total cost (excluding taxes and duties on final product) of the ordered quantity delivered by the vendor. This will also include the store(s) supplied within the delivery period that could not be put to use due to late delivery subject to a maximum of 10% of the order value (inclusive of taxes and duty) of the Contract.
29. **TERMINATION OF CONTRACT:** The Buyer shall have the right to terminate the Contract in part or in full if the store/service is not received/rendered as per the contracted schedule(s) and the same has not been extended by the Buyer.
30. **NOTICES/ CORRESPONDENCES:** Any notice/correspondence required or permitted by the Contract shall be written in English language and may be delivered personally or may be sent by FAX/email or registered pre-paid mail/ airmail, addressed to the last known address of the party to whom it is sent.
31. **TRANSFER AND SUB-LETTING:** The Bidder has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the Contract or any part thereof without written consent of the Buyer.
32. **COMPETENCE & RECRUITMENT OF PERSONNEL:** Bidder to ensure the following:
 (a) The buyer shall be informed in advance of any recruitment of personnel for execution of fire services and at any point of recruitment minimum one executive/personnel deputed should be from buyer's side.
 (b) Necessary Competence of personnel, who involving in the execution of work/Services as per this RFQ
 (c) Their Contribution to service conformity & importance towards ethical behaviour
 (d) Competence to detect or prevent the counterfeit parts or maintenance equipment like firefighting accessories, monitoring and reporting of the same during execution of contract.
33. **SECRECY:** Any information of classified nature obtained, acquired during the service providing is not to be passed on to any Third party by you or your employee(s). This clause shall survive on termination or completion of this order.
34. **USE OF PATENTS AND OTHER INDUSTRIAL PROPERTY RIGHTS:** The prices stated in the Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other Industrial Property Rights. The Bidder shall indemnify the Buyer against all claims from a third party at any time on account of any infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Bidder shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the any or all of the rights mentioned above.
35. **DENIAL CLAUSE:** Denial clause informs Bidder that the Buyer reserves the right to admit additional payment due to upward revision of statutory levies beyond the original delivery schedule in case Bidder fails to deliver the goods/services as per schedule. Variations in the rates of statutory levies within the original delivery schedule will be allowed if taxes are explicitly mentioned in the contract/supply order and delivery has not been made till the revision of the statutory levies. Buyer reserves the right not to reimburse the enhancement of cost due to increase in statutory levies beyond the original delivery period of the supply order/contract even if such extension is granted without imposition of LD.



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the enhancement of cost due to increase in statutory levies beyond the original delivery period of the supply order/contract even if such extension is granted without imposition of LD.

36. **UNDERTAKING FROM THE BIDDERS:** Bidder/firm/company/vendor will submit an undertaking that in the past they have never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/any other Govt. organization and that there is no enquiry going on by CBI/ED/any other Govt. agency against them.
37. **DOCUMENTS TO BE FURNISHED FOR CLAIMING PAYMENT:**
- The payment of bills will be made on submission of the following documents by the Bidder to the Buyer:
 - Ink-signed copy of Invoice.
 - Performance Warranty Bond/ Indemnity Bond, if applicable.
 - Details for electronic payment viz. Bank name, Branch name and address, Account Number, IFS Code, MICR Number (if these details are not already incorporated in the Contract).
 - Any other document/ certificate that may be provided for in the Contract.
38. **CLAIMS/DEFICIENCIES DURING SERVICE:**
- (a) The quantity claims for deficiency of quantity and/ or the quality claims for defects or deficiencies in quality noticed during the inspection shall be presented within 15 days of completion of inspection/Audit.
- (b) The Bidder shall get information regarding the same from the nodal person nominated by the Buyer and to resolve that, within mutually agreed period, under Bidder's arrangement without any financial implication on the Buyer.
39. **LIABILITY CLAUSE:**
- (a) **General Liability:** The bidder shall be solely responsible for any damage, loss or injury caused to the property of the buyer, third party, or any person(s) arising out of or in connection with the execution of services under this contract, whether caused by the bidder, its employees, sub-contractor, agents, or appointed representatives.
- (b) **Third Party Liability and Insurance:** The Bidder shall, at its own cost and expense, obtain and maintain throughout the duration of this contract the "Third Party Public Liability Insurance", covering bodily injury, death, or property damage caused to any third party during the course of operations, the minimum coverage shall be fixed during the negotiations meeting. The bidder shall submit copies of valid insurance certificates to Buyer prior to the commencement of services.
- (c) **Gross Negligence and Wilful Conduct:** Notwithstanding any other provisions of this contract, in the event of damage, injury, or loss arising due to gross negligence or wilful misconduct of the Bidder or its personnel, the bidder shall be fully liable for all losses and damages suffered without any limitation cap.
- (d) **Indemnification Clause:** The Bidder shall indemnify, defend, and hold harmless the buyers, its officers, employees, and agents from and against any and all claims, damages, losses, costs, and expenses (including reasonable legal fees) arising out of resulting from:
- Any act or omission of the bidder or its personnel during service execution or Bodily injury or death of any person caused by bidder's team or Damage to the property of the Buyer/Third party or Non-Compliance with the applicable laws, safety regulations, or statutory requirements by the bidder.
40. **FALL CLAUSE:** The prices charged for the services supplied under the agreement by the Bidder shall in no event exceed the lowest price at which the Bidder sells the items of identical description to any other person/organization during the period till performance of all supply orders placed during the currency of the agreement is completed. If, at any time, during the above period, the Bidder reduces the sale price of such services or provides services to any other person/organization at a price lower than the price chargeable under the agreement, he shall forthwith notify such reduction or sale to the authority which has concluded the RC/PA; and the price payable under the agreement for the stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
41. **NON-DISCLOSURE:** The Bidding documents, including this RFP and all attached documents provided by Buyer, are and shall remain or become the property of Buyer. These are transmitted to the Bidders solely for the purpose of preparation and the submission of a proposal in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their proposal. The provisions of this Para shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and Buyer will not return to the Bidders any proposal, document or any information provided along therewith (except unopened Commercial Bid as relevant). Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process, or concerning the Bidding



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Process. Buyer will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. Buyer may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or Buyer or as may be required by law or in connection with any legal process.

42. **ACCESS TO CLASSIFIED DOCUMENTS/ SYSTEMS:** The Bidder will be allowed to access pertinent classified details/documentation in the interest of execution of task. Association of the Bidder will be desirable for effective rectification of infrastructure loopholes, if any. In all such cases, the Bidder and his employees, connected with the assigned task, will be subject to the provisions contained in the Indian Official Secrets Act and required to render certificate to that effect.
43. **RETURN OF DOCUMENTS:** Documents, specifications, drawings, CD in encrypted format issued to Bidder or prepared by them are "RESTRICTED" in nature and property of Buyer. In the interest of National Security these will be returned in as issued condition without any duplication and / or photocopying. A certificate to the effect that required documents have been received in Buyer would be furnished by the Project Team. Any loss or damage to these documents shall be recovered from the Bidder.
44. **CONFIDENTIALITY OF INFORMATION:** No party shall disclose any information to any 'Third Party' concerning the matters under this RFP generally. In particular, any information identified as 'Proprietary' in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, consultants, advisors or the employees engaged by a party with equal force.
45. **UNDERTAKING BY BIDDERS:** The Bidder will submit an undertaking that they are currently not banned/ debarred / suspended from doing business dealings with Government of India / any other government organization and that there is no investigation going on by MoD against them. In case of ever having been banned / debarred / suspended / suspended from doing business dealings with MoD/any other government organization, in the past, the Bidder will furnish details of such ban / debarment along with copy of government letter under which this ban / debarment / suspension was lifted / revoked. The Bidder shall also declare that their sub-contractor(s)/Bidder(s)/technology partner(s) are not Suspended or Debarred by Ministry of Defence. In case the sub-contractor(s)/Bidder(s)/ technology partner(s) of the Bidder are Suspended or Debarred by Ministry of Defence, the Bidder shall indicate the same with justification for participation of such sub-contractor(s)/ Bidder(s)/ technology partner(s) in the procurement case. Subsequent to submission of bids if any sub-contractor(s)/ Bidder(s)/ technology partner(s) of the Bidder is Suspended or Debarred by Ministry of Defence, the Bidder shall intimate the Ministry of Defence regarding Suspension or Debarment of its sub-contractor(s)/ Bidder(s)/ technology partner(s) within two weeks of such order being made public.
46. **GOVERNMENT REGULATIONS:** It may be confirmed that there are no Government restrictions or limitations in the country of the Bidder or countries from which subcomponents are being procured and/or for the export of any part of the deliverables being supplied.
47. **RECORD OF SERVICES RELATED DOCUMENTS:** To be maintained for a minimum period of 15 yrs.
48. **AUDIT OF SERVICES:** Firefighting Services as apart of safety drills are subjected to audit by Brahmos Aerospace at any juncture during the tenure of the contract.



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FORM 'I'**FINANCIAL INFORMATION**

I. Financial Analysis- Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

YEARS

2023-24	2024-25	2025-26

(i) Gross Annual turnover on Fire Fighting Services or similar works

(ii) Profit/Loss

II. Financial arrangements for carrying out the proposed work.

Signature of Chartered Accountant with Seal

Signature of Bidder(s)



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FORM "II"

FORM OF BANKER'S CERTIFICATE FROM AN INDIAN NATIONALISED BANK

This is to certify that to the best of our knowledge and information that M/s..... having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of (Rupees.....).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

NOTE:

- 1) Bankers certificates should be on letter head of the Bank, sealed in cover addressed to tendering authority.
- 2) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.



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FORM 'III'**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST THREE/FOUR YEARS**

S. N.	Name of work and location	Company name	Cost of work completed in Rs.	PO No./contract no. & date	Name address and contact number of officer to whom reference may be made	Work completion certificate with value of contract by office
1	2	3	4	5	6	7

Signature of Bidder(s)



FORM 'IV'**PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "III"**

1. Name of work/project & location
2. Agreement No.
3. Estimate cost
4. Contract cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
7. Amount of compensation levied for delayed completion, if any
8. Amount of reduced rate items, if any
9. Performance Report

(i)	Quality of work	Very Good/Good /Fair/Poor
(ii)	Financial soundness	Very Good/Good/Fair/Poor
(iii)	Technical Proficiency	Very Good/Good/Fair/Poor
(iv)	Resourcefulness	Very Good/Good/Fair/Poor
(v)	General Behaviour	Very Good/Good/Fair/Poor

Certified that the above list of work is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Dated: _____ Seal & Sign
Sr. Executive Engineer or Equivalent

Signature of Bidder(s)



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FORM "V"**STRUCTURE & ORGANISATION**

1. Name of address of the bidder:
2. Telephone no. /Telex no. /Fax no.:
3. Legal status of the bidder (attach copies of original document defining the legal status)
 - (a) An individual
 - (b) A proprietary firm
 - (c) A firm in partnership
 - (d) A limited company or Corporation
4. Particulars of registration with various Government Bodies (attach attested photocopy)
5. Organisation/Place of Registration No. 1.

6. Name and titles of the Directors and Officers with designation to be concerned with this work.

7. Designation of individuals authorized to act for the organization

8. Was the bidder ever required to suspend services for a period of more than six months continuously after the commenced the works? If so, give the name of the project and reasons of suspension of work.

9. Has the bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.

10. Has the bidder or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details

11. Has the bidder or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.

12. Any other information considered necessary but not included above.

Signature of Bidder(s)*A Jain*

FORM 'VI'**DETAILS OF TECHNICAL, ADMINISTRATIVE PERSONNEL MAN POWER TO
BE EMPLOYED FOR THE WORK**

S No.	Designation	Total Number available for this work	Name	Qualification	Professional work experience
1	2	3	4	5	6

Signature of Bidder(s)



FORM 'VII'**DETAILS OF MECHANIZED & AUTOMATED MEANS AND EQUIPMENT LIKELY TO BE USED IN CARRYING OUT THE WORK (IF ANY)**

S No.	Name of equipment	Nos	Capacity/ type	Age	Condition
1	2	3	4	5	6

Signature of Bidder(s)*Agarwal*

Form – VIII**Declaration by the Bidder**

1. I/We have received the tender from BAPL Pilani and I/We have not tampered /modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with BAPL Pilani and/or prosecuted as per laws.

2. I/We have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract& rules and I/we agree to abide them.

Place:-

Date:-

**(Signature of Bidder
with seal)**

Name:

Seal:

Address:



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PART VI- PRICE BID FORMAT – PROVISION OF TRAINED PERSONNEL FOR FIRE FIGHTING SERVICES COVERAGE AT BAPL, PILANI

IMPORTANT INSTRUCTIONS FOR PRICE BID
All wage components at Sl. No. 1 through 10 are pre-calculated based on Central Government Minimum Wages (Tier-C Cities) as per File. No. 1/6(3)/2025-LS-II also latest update on VDA Dated 30/03/2026 w.e.f. 01.04.2026.
The Bidder shall fill ONLY Sl. No. 11 (Contractor Service Charges %) in the table below.
Wages are computed on a 26-day basis per month as per the Minimum Wages Act, 1948.
Highly Skilled Rate (Area C): Rs. 918/day x 26 days = Rs. 23,868/month.
Skilled Rate (Area C): Rs. 781/day x 26 days = Rs. 20,306/month.
EPF Employer Contribution @ 13% includes 12% PF + 0.5% EDLI + 0.5% Admin charges.
The above wages are minimum; the contractor may quote higher service charges to factor in operational margins

1. Salary Breakup Calculation (Area C – Tier-C City, w.e.f. 01.04.2026)

Sr. No.	Description	Unit	Qty	Basic Rate/Unit (Per Month) Rs.	Total Amount (Rs.) Per Month
1	Salary of Fire Supervisor – Highly Skilled (Area C)	Nos.	4	23,868	95,472
2	Salary of Fire Engine Drivers – Highly Skilled (Area C)	Nos.	4	23,868	95,472
3	Salary of Fire Men – Skilled (Area C)	Nos.	10	20,306	2,03,060
4	TOTAL MANPOWER COST (Sl. 1+2+3)	Nos.	18		3,94,004
5	Bonus @ 8.33% on Sl. No. 4 (for all 18 personnel)	%	For 18		32,821
6	Industrial Uniform (2 Pairs) & Safety Shoes (as per latest approved rate)	Nos.	18	2,300	41,400
7	EPF @ 13% on Sl. No. 4	%			51,220
8	ESI @ 3.25% on Sl. No. 4	%			12,805
9	Sub Total (Rs.) per month				5,32,250
10	Total Amount (Rs.) for 12 Months				63,87,000
11	Contractor Service Charges / Profit @ _____ % on Sl. No. 10				Rs. _____

Total Amount for 12 (Twelve) Months: Rs. _____ (excluding GST & taxes)	In Words: _____ _____
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Handwritten signature

PART VII- COMPLIANCE STATEMENT**PART-VII: COMPLIANCE STATEMENT**

Sl. No.	Clause	RFP Requirement	Comments by Bidder
	Part-I	GENERAL INFORMATION AND INSTRUCTIONS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part-II	SCOPE OF WORK	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	PART-III	EVALUATION CRITERIA OF BIDS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	Part-IV	SPECIAL TERMS & CONDITIONS	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	PART-V	PRICE BID FORMAT	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details
	PART-VI	COMPLIANCE STATEMENT	
	Sl. No. of Clause as per RFP	Terms & Conditions as per RFP	Complied (Yes / No) If No, give details

- The Bidder shall submit a Clause-by-Clause Compliance Statement as per the above format. There should be no discrepancy between the details mentioned in the Techno-Commercial Bid and the Compliance Statement.
- In case of any such discrepancies, the terms & conditions mentioned in the RFP and their compliances as mentioned in either of the two documents shall prevail.
- **DEVIATIONS if any from the RFP Technical Terms and Commercial Terms need to be brought out clearly as per below format: -**

Serial Number	Type of Deviation	Part & Point number as per RFP



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VENDOR ACCEPTANCE CRITERIA

Sl.	Criterion	Requirement
(a)	Annual Turnover	The Vendor should have a minimum annual turnover of Rs. 1,00,00,000/- (Rupees One Crore only) in the last 3 financial years ending on 31/03/2026. Form 16 / Audited Balance Sheet for the previous 3 financial years is to be submitted along with the bid.
(b)	Prior Experience	The Vendor shall have previous experience of supplying trained manpower for Fire Fighting / Security / Industrial Safety services to Public Sector Undertakings, Government Bodies, Defence Establishments, or recognised Private organisations. Documentary proof of orders executed (Work Orders / Completion Certificates) must be submitted along with the bid. At least two experiences are required
(c)	Registered Office	Vendor shall have a registered / operational office in India (PAN India). Documentary proof of office registration must be furnished.
(d)	PF & ESI Registration	Vendor must submit valid PF Registration Certificate (EPFO) and ESI Registration Certificate (ESIC) along with the bid.
(e)	PF & ESI Remittance	Vendor must submit PF and ESI remittance details (ECR Challans) of previous manpower contracts to establish statutory compliance track record.
(f)	GST Registration	Valid GST Registration Certificate (GSTIN) is mandatory. Bids from non-GST-registered entities will be summarily rejected.
(g)	CLRA Registration	Valid Contractor Registration Certificate under the Contract Labour (Regulation & Abolition) Act, 1970 must be furnished.
(h)	Solvency	The Bidder shall submit a Bank Solvency Certificate from a scheduled commercial bank valid for the period of the contract.
(i)	Undertaking	Undertaking on company letterhead confirming not banned/debarred from business with any Govt. / PSU / Defence entity.



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PHYSICAL FITNESS PARAMETERS & MEDICAL STANDARDS

1. Body Parameters

Sl.	Parameter	Minimum Requirement
(a)	Height without Shoes	160 cms minimum
(b)	Chest (Un-expanded)	82 cms minimum (can be waived in case of other fitness parameters)
(c)	Chest Expansion	05 cms minimum
(d)	Weight	50 Kgs minimum
(e)	Physical Deformities	No Bow Legs, Knock Knee, or Flat Foot

2. Vision Standards

Sl.	Parameter	Requirement
(a)	Distance Vision	6 x 6 without aids
(b)	Near Vision	Normal; with corrections permissible for persons above 40 years of age
(c)	Field of Vision	Each eye must have full field of vision
(d)	Colour & Night Blindness	No night blindness or colour blindness

3. Physical Endurance Test

Sl.	Test	Qualifying Standard
(a)	Vertical Rope Climbing	12 feet vertical rope climbing
(b)	Endurance Run	Running a distance of 1600 metres in 6 minutes and 30 seconds
(c)	Sit-ups	20 sit-ups without rest

NOTE

Medical fitness certificates must be obtained from a registered allopathic practitioner and must not be more than one year old at any given point of deployment.

The deployed personnel shall be subject to random medical examination by BAPL's nominated medical officer at any time during the contract period.



Signature

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING) MANDATE FORM

Sl.	Field	Details to be filled by Vendor
1.	Customer's Name	
2.	Bank Name	
3.	Branch Name	
4.	Branch Address	
5.	Telephone No.	
6.	9-Digit MICR Code	
7.	Account Type	
8.	Account No. (as per Cheque Book)	
9.	Branch IFSC Code	
10.	Date of Effect	
11.	PAN / TAN Number	
12.	GST Identification No. (GSTIN)	

I hereby declare that the particulars given above are correct and complete. If the transactions are delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

Date: _____

(Signature of Authorised Signatory)

Certified by Bank:

(Stamp & Signature of Bank Official)



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